

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table

The Michigan Merit Examination (MME) will be given for the first time in the spring of 2007, provided federal approval is granted before November of 2006. The Michigan Department of Education (MDE) will submit to the U.S. Department of Education (USED) appropriate analyses of the pilot MME study conducted in the spring of 2006. MDE anticipates a response from the USED by November 2006.

The MME consists of three major components: the ACT Plus Writing test, the WorkKeys Applied Mathematics and Reading for Information tests, and Michigan developed items for science, mathematics and social studies. Based on analyses already completed, the MDE has determined that the Michigan developed items are necessary to meet federal requirements to measure the current Michigan content standards.

Michigan Merit Examination Components and Score Contribution

Assessments Administered	Contributes to an English Language Arts Score	Contributes to a Mathematics Score	Contributes to a Science Score	Contributes to a Social Studies Score
ACT Plus Writing (Day 1)	<u>MME Reading Score</u> -ACT Reading Test (MC)	-ACT Mathematics Test (MC)	-ACT Science Test (MC)	- 52 Michigan developed items (MC and CR)
WorkKeys Applied Mathematics and Reading for Information (Day 2)	-WorkKeys Reading for Information (MC)	-WorkKeys Applied Mathematics (MC)	- 39 Michigan developed items (MC)	
Michigan Science and Mathematics Components (Days 2-7)	<u>MME Writing Score</u> -ACT English Test (MC) -ACT Writing Test (CR) -Writing score from the	-Selected ACT Science items (MC)		
Michigan Social Studies (Days 2-7)	Michigan developed social studies CR item -ELA score = TBD	-Approximately 8 Michigan developed items (MC)		

MC = multiple choice; CR = constructed response

The MME scores will play a role in qualifying for the Michigan Merit Award and will be the foundation for the No Child Left Behind (NCLB) calculation of Adequate Yearly Progress (AYP) and EdYES! accountability reports for high schools.

Reading the MME Accommodations Summary Table

ACT and MDE have reviewed the Assessment Accommodations Summary Table approved by the Michigan State Board of Education for Michigan's current assessment programs. These accommodations are listed in the first column of the attached summary table for the Spring 2007 MME.

- In the second column, MDE has noted which accommodations are considered Standard (S) or Nonstandard (NS) for the Michigan components and for MME Scores. Note that there are separate notations for each group – IEP, 504, and ELL.
- In the third column, ACT has indicated which accommodations may be requested for the ACT and WorkKeys components of the MME beginning with the Spring 2007 administration.
- In the fourth column, ACT has added comments to clarify ACT's understanding of each accommodation and any associated restrictions related to the ACT and WorkKeys components.
- In the last column, ACT has noted which accommodations, *when approved by ACT*, will result in ACT scores that are fully reportable to colleges and other entities. Offered accommodations, when not approved by ACT, will be reportable only for MME purposes (i.e., "state-allowed" accommodations) and will not result in college-reportable scores.

Requesting Accommodations on the ACT

ACT understands that MDE must comply with the Individuals with Disabilities Education Act (IDEA) in connection with the MME to facilitate NCLB reporting. To that end, procedures have been developed to allow accommodations on the ACT and WorkKeys components of the MME as documented in a student's IEP or 504 Plan and for English language learners (ELL). At the same time, ACT is committed to ensuring that official ACT scores reported to colleges and other entities from MME testing are comparable to scores earned through other forms of ACT testing involving the application of ACT's test accommodations policies. Therefore, effective with the Spring 2007 implementation of the MME, ACT will support the following two forms of accommodations on the ACT when it is administered as Day 1 of the MME:

- 1) **ACT-approved accommodations** that result in ACT scores that are fully reportable to colleges, scholarships, and other entities *in addition to* being used for MME purposes
- 2) **"State-allowed" accommodations** that result in ACT scores for MME purposes only

In general, all accommodations on the ACT must be requested and reviewed by ACT. Because testing will normally occur at the local school rather than a separate test center, some arrangements do not require review or prior approval from ACT (e.g., placement at the front of the room); these are noted on the table as not requiring review if no other accommodations are requested. All accommodated testing must be administered within a designated two-week window beginning on the initial test date for that component of the MME and ending on the makeup date for that component of the MME. All testing staff must meet ACT's requirements. If testing occurs outside the authorized window, or with procedures that conflict with ACT directions, or under the supervision of testing staff who do not meet ACT's requirements, the answer documents will not be scored.

All schools will be asked to appoint a Test Accommodations Coordinator (TAC) who will submit requests for accommodations to ACT. The TAC will have access to two different request forms specifically designed for the MME administration of the ACT:

- 1) One form will be used to request ACT approval of accommodations for students who meet ACT's eligibility requirements.
- 2) The other form may be used to request "state-allowed" accommodations for students who do not meet ACT's eligibility requirements (e.g., English language learners with no disabilities) or whose requests for ACT approval have been denied.

ACT Review of Accommodations Requests

ACT will review requests for ACT approval by applying the Americans with Disabilities (ADA) standards that are used for all such requests. Not every request for an accommodation shown as available will be approved. Approval is dependent on submission of all required documentation by the stipulated deadline and review by ACT. It is possible for ACT to approve an accommodation for one student, while the same accommodation may be denied for a different student. ACT's decision whether to approve the requested accommodations under the ADA will determine whether resulting ACT scores can be reported to colleges *in addition to* being used for MME purposes.

Students who do not meet ACT eligibility requirements or whose requested accommodations are denied by ACT may apply to take the ACT with the denied accommodations under the "state allowed" accommodations option, or they may test under standard conditions. NOTE: Students must apply for the "state-allowed" accommodations so that ACT can ship the correct ACT test materials – which are *different* from those used by examinees testing with ACT-approved accommodations. The ACT scores resulting from testing with "state-allowed" accommodations will **not** be college reportable. Thus, some students will achieve ACT scores that are college reportable because their accommodations have been approved by ACT, while others using the same accommodations will achieve ACT scores that are *not* college reportable because their use of those accommodations was not approved by ACT.

Local Decision for Accommodations on WorkKeys and Michigan Components

ACT's approval of accommodations applies to the administration of the ACT Plus Writing **only**. School personnel are advised to use ACT's approval as a guideline for ordering alternate formats of the WorkKeys tests and Michigan components of the MME. Because there is no issue of reporting scores to colleges, schools may provide accommodations on the WorkKeys and Michigan components of the MME consistent with the accommodations listed in the "Michigan Components" columns of the attached table, even if the student tests without those accommodations on the ACT. There is no separate request form for accommodations on WorkKeys or the Michigan components of the MME.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
A. Timing/Scheduling						
1. Extended assessment time within reason (approximately 1½ times the estimated assessment time)	S	S	S	Yes Yes	Time-and-a-half in single self-paced session using regular or large-print. For certain formats and diagnoses, ACT will assign a timing guideline based on the test format and disability, up to triple time (and testing over multiple days, one test per day).	Yes Yes – only if ACT timing guidelines are followed
2. Frequent or appropriate supervised breaks	S	S	S	Yes	Interpreted as “stop-the-clock” breaks; normally available only with standard time. If requested with extended time, must provide documentation to support need for “stop-the-clock” breaks <i>in addition to</i> extended time.	Yes
3. Administration of the assessment at a time most beneficial to the student, with appropriate supervision	S	S	S	Yes	Must be within the designated two-week window beginning on initial state test day for that component and ending on the makeup day for that component. Components of the MME must be taken in prescribed order, with all of Day 1 tests (ACT) completed before proceeding to Day 2 tests (WorkKeys) and all of Day 2 tests completed prior to beginning Michigan components (Days 3-7).	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
4. Clock or method of informing students of remaining time	S	S	S	Yes – only as described in comment	Five minutes remaining announcement routinely part of verbal instructions for <u>all</u> students on ACT and WorkKeys, plus a one minute remaining announcement on the WorkKeys tests. Students approved for time extensions on the ACT are given hourly announcements of time. No other assistance is allowed.	Yes
B. Setting						
5. Placement of student where he/she is most comfortable (e.g., front of the room, back of the room)	S	S	S	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested.	Yes
6. Administration of the assessment in a Bilingual/English as a Second Language (ESL) setting	S	S	S	Yes	If setting is off-site, appropriate off-site application must be approved by ACT.	Yes
7. Administration of the assessment in a special education setting	S	S	NA	Yes	If setting is off-site, appropriate off-site application must be approved by ACT.	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table							
	Michigan Components and MME Scores			ACT and WorkKeys Components			
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹	
8. Provision for assessment administration at home when student is homebound or in a care facility when medically necessary, with appropriate supervision by a school district professional.	S	S	NA	Yes	Appropriate off-site application must be approved by ACT.	Yes	
9. Administration of assessment in a distraction free space or alternate location (e.g., separate room, or location within the room) with appropriate supervision	S	S	NA	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested. If setting is off-site, appropriate off-site application must be approved by ACT.	Yes	
10. Provision for assessment administration to student in an interim alternative education setting with appropriate supervision of a school district professional.	S	S	NA	Yes	If setting is off-site, appropriate off-site application must be approved by ACT.	Yes	
11. Administration of the assessment in a small group	S	S	S	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested.	Yes	

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
12. Administration of the assessment individually	S	S	NA	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested. Note that individual testing is required for selected accommodations (e.g., if approved accommodations could disturb others or if using a reader).	Yes
13. Tools to assist with concentration	S	S	NA	Depends on details	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the tools proposed for use.	Depends on details
14. Qualified person familiar to the student administers the assessment	S	S	S	Yes	Only if not a relative or athletic coach (if student is an athlete). See also #35.	Yes
15. Appropriate seating, special lighting, or furniture	S	S	NA	Yes	Provided by the school.	Yes
16. Able to move, stand or pace during assessment in a manner where others' work cannot be seen and is not distracting to others	S	S	S	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested.	Yes
17. Background music or noise buffers	S	S	NA	Depends on details	Requests considered individually based on documentation submitted. Music and earplugs not normally approved.	Depends on details

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
C. Presentation						
18. Use of bilingual word-for-word non-electronic translation glossary for English language learners	S	S	S	Yes	Provided by school or student.	No
19. Use of bilingual dictionaries that define or explain words or terms	NS	NS	NS	Yes	Provided by school or student.	No
20. Use of dictionary, thesaurus, spelling book, or grammar book for mathematics, science, social studies, and English language arts	NS	NS	NS	Yes	Provided by school or student.	No
21. Use of screen reader for English language arts reading assessment	NS	NS	NS	NA		NA
22. Use of an abacus	S	S	NA	Yes	Provided by school or student; student must test individually.	Yes
23. Use of arithmetic tables	NS	NS	NS	No		NA
24. Use of actual coins and bills	S	S	NA	NA	Items do not involve this kind of manipulation.	NA
25. Use of manipulatives for mathematics assessments, such as base 10 blocks	NA	NA	NA	NA	Items do not involve this kind of manipulation.	NA

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
26. Use of state-produced video or audio version of assessment, for English language learners, <u>read in English</u> for a student who is dominant in a native language other than English or determined to be at the basic or lower intermediate English language proficiency levels in the content areas of mathematics, science, and social studies. Also the writing section of the MEAP ELA or MI-Access ELA Expressing Ideas assessment.	S	S	S	Yes	If student's reason for accommodations is English language proficiency, student must request "state-allowed" accommodations rather than "ACT-approved" accommodations.	No

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
27. Use of state-produced video or audio version of the assessment, for English language learners, <u>read in English</u> for a student who is dominant in a native language other than English or determined to be at the basic or lower intermediate English language proficiency levels in the reading components of the English language arts assessment.	S	S	S	Yes	If student's reason for accommodations is English language proficiency, student must request "state-allowed" accommodations rather than "ACT-approved" accommodations.	No

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
28. Use of state-produced video or audio version, for English language learners, of the mathematics, science, or social studies assessments <u>read in Arabic or Spanish</u> for a student whose dominant language is Arabic or Spanish or who is determined to be at the basic or lower intermediate English language proficiency levels, and provided that the student is receiving bilingual instruction (e.g., transitional, two-way, or dual language) using the student's native languages in the school setting.	S	S	S	Yes	If student's reason for accommodations is English language proficiency, student must request "state-allowed" accommodations rather than "ACT-approved" accommodations.	No

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
29. Reading all directions to the student in the <u>student's native language</u> , provided that the student is dominant in a native language other than English or has been determined to be at the basic or lower intermediate English language proficiency levels and provided that the student is receiving bilingual instruction (e.g., transitional, two-way or dual language) using the student's native language in the school setting.	S	S	S	Yes	If student's reason for accommodations is English language proficiency, student must request "state-allowed" accommodations rather than "ACT-approved" accommodations.	No
30. Provision for student restatement of directions in the student's own words	S	S	S	Yes	Only if tested individually.	No
31. Students asking for clarification of directions	S	S	S	Yes	Only if tested individually.	No
32. Directions provided using sign language	S	S	NA	Yes	Applies only to <u>spoken</u> instructions exactly as provided in the administration manual.	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
33. Administration of assessment by Bilingual/ESL staff, or similarly qualified person	S	S	S	Yes	Only if all directions for test administration are read verbatim in English with no clarifications in another language.	Yes
34. Administration of the assessment by person familiar to the student	S	S	S	Yes	Only if not a relative or athletic coach (if student is an athlete). See also #35.	Yes
35. Any assessment administration not directly supervised by a school district professional	NS	NS	NS	Yes	For state testing, ACT administration manual states that testing staff may be “current or retired faculty members, school administrative or clerical employees, substitute teachers, student teachers, and teachers’ aides.” Staff may not be “volunteers.” In addition: “High school students and lower-division undergraduates may not work as testing staff. Anyone who intends to take the ACT Assessment within the next 12 months must not administer the test in any capacity.” Additional restrictions regarding relatives and athletic coaches also apply.	Yes
36. Reading the MEAP English Language Arts Listening assessment to the student in his/her native language	NS	NS	NS	NA		NA

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
37. Administer assessment sections in any order for English language arts, science, and social studies	S	S	S	No	ACT and WorkKeys tests must always be administered in prescribed sequence.	NA
38. Administer assessment sections in any order for Mathematics	S	S	S	NA	ACT Mathematics test and WorkKeys Applied Mathematics are not in sections.	NA
39. Read/repeat directions to the student exactly as worded in the assessment booklet	S	S	S	Yes	Directions in the test booklet not normally read aloud. Permitted only if approved for reader or audio version of test.	Yes
40. Emphasis on key words in directions	S	S	NA	Yes	Directions in the test booklet not normally read aloud. Permitted only if approved for reader or audio version of test. Emphasis only as marked in the printed directions; must be read verbatim without signals regarding right or wrong.	Yes
41. Provide visual, auditory or physical cues to student to begin, maintain or finish task	S	S	NA	Yes	If cues will disturb other examinees, must test individually.	Yes
42. Reading aloud the reading components of the ACT and WorkKeys	S	S	S	Yes	Must test individually if not using audio version with headset.	Yes
43. Reading aloud the mathematics, science and social studies components of the ACT and WorkKeys	S	S	S	Yes	Must test individually if not using audio version with headset.	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
44. Reading of mathematics, social studies, and science assessment content and questions to a student <u>in the student's native language</u> , provided that the student is dominant in a native language other than English or has been determined to be at the basic or lower intermediate English language proficiency levels, and provided that the student is receiving bilingual instruction (e.g., transitional, two-way, or dual language) using the student's native language in the school setting.	S	S	S	Yes	If student's reason for accommodations is English language proficiency, student must request "state-allowed" accommodations rather than "ACT-approved" accommodations.	No
45. Sign the mathematics, science and social studies assessments	S	S	NA	Yes	Exact English Signing (EES) of test items may be requested and approved in specific cases for reportable scores. Signing of items with American Sign Language (ASL) or other sign language is not ACT approved.	Yes – only if EES approved by ACT No – if ASL or other sign language

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
46. Sign the English language arts assessments	NS	NS	NA	Yes	Exact English Signing (EES) may be requested and approved in specific cases for reportable scores. Signing of items with American Sign Language (ASL) or other sign language is not ACT approved.	Yes – only if EES approved by ACT No – if ASL or other sign language
47. Use of a page turner	S	S	NA	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested. Page turner must meet same requirements as all testing staff.	Yes
48. Placement of teacher/proctor near student	S	S	NA	Yes	Because testing will be at own school rather than national test center, arrangement does not require ACT approval if no other accommodations requested.	Yes
49. Use of rulers as provided by the State	S	S	S	NA	Items do not require rulers.	NA
50. Use of adapted rulers, protractors, Braille and large print rulers and protractors.	S	S	NA	NA	Items do not require rulers or protractors.	NA
51. Use of list of formulae as provided by the state	S	S	S	NA	WorkKeys formula sheet routinely provided for <u>all</u> students taking WorkKeys Applied Mathematics (not an accommodation). No formulae allowed for ACT tests.	NA

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
52. Use of calculator/talking calculator on the noncalculator sections of the mathematics assessment	NS	NS	NA	NA	There are no “noncalculator” sections of the ACT Mathematics test or WorkKeys Applied Mathematics. See also #53.	NA
53. Use of calculator/talking calculator on the calculator permitted sections of the mathematics assessment	S	S	S	Yes	Calculators are permitted throughout the ACT Mathematics test and WorkKeys Applied Mathematics (except those listed by ACT as “prohibited” in publications and on website). If talking calculator, student must test individually.	Yes
54. Use of a calculator on the science and social studies assessments	NA	NA	NA	No	Calculators are permitted only on the ACT Mathematics test and WorkKeys Applied Mathematics, not any other tests.	NA
55. Use of magnification devices	S	S	NA	Yes	Provided by school or student. May require student to test individually.	Yes
56. Use of auditory amplification devices or special sound systems	S	S	NA	Depends on details	Used only for spoken instructions. Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about proposed devices or systems.	Depends on details
57. Use of closed circuit television	S	S	S	Yes	Provided by school or student. Student must test individually.	Yes
58. Student’s use of acetate colored shield, highlighters, highlighter tape, page flags, and reading guides.	S	S	NA	Yes	Provided by school or student. “Reading guides” are interpreted as place-keepers. May require student to test individually (e.g., highlighters).	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
59. Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive)	S	S	NA	Yes	Provided by school or student.	Yes
60. State produced Braille and enlarged print versions of assessment	S	S	NA	Yes		Yes
61. State produced audio versions of the assessments	S	S	S	Yes		Yes
D. Response						
62. Responding in the student's native language to the constructed response items on assessments.	NS	NS	NS	NA	The only constructed response is the ACT Writing Test and it must be written in English.	NA
63. Oral responses	S	S	NA	Yes	Only if tested individually, responses are in English, and responses marked on scannable document by testing staff.	Yes
64. Use of a scribe for constructed response items (student must indicate punctuation, format and spell all key words) for ELA assessments	S	S	NA	Yes	Only if tested individually. For college-reportable ACT scores, session must be tape recorded with recording also returned to ACT. Applies only to ACT Writing Test.	Yes – only if recording of test session returned to ACT

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
65. Use of a scribe for constructed response items for mathematics, science and/or social studies assessments	S	S	S	NA	No constructed response items in these subjects on ACT or WorkKeys.	NA
66. Student dictates responses into a tape recorder and teacher transcribes response exactly as dictated for mathematics, science, and social studies assessments.	S	S	NA	Yes	Only if tested individually and responses are in English. For college-reportable ACT scores, session must be tape recorded with tape recording also returned to ACT.	Yes – only if recording of test session returned to ACT
67. Respond in sign language for English language arts	S	S	S	Yes	Only if tested individually and responses marked on scannable document by testing staff. For college-reportable ACT scores, video documentation of test session must be returned to ACT and sign language response to ACT Writing Test must be Exact English Signing (EES).	Yes – only if recording of test session returned to ACT
68. Respond in sign language for mathematics, science and social studies assessments	S	S	S	Yes	Only if tested individually and responses marked on scannable document by testing staff. For college-reportable ACT scores, video documentation of test session must be returned to ACT.	Yes – only if recording of test session returned to ACT
69. Use of augmentative communication devices	S	S	NA	Depends on details	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the devices proposed for use.	Depends on details

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
70. Use of computer or word processor with spell check, thesaurus, and grammar check <u>disabled</u> for ELA assessment.	S	S	NA	Yes	Applies only to ACT Writing Test.	Yes
71. Use of computer or word processor with spell check, thesaurus and grammar check NOT disabled for Mathematics, Science and Social Studies.	S	S	NA	Yes		No
72. Student points to answers or writes directly in assessment booklet (transferred to answer document by teacher)	S	S	S	Yes	If student points to answers, student must test individually.	Yes
73. Use of Braillewriter	S	S	NA	Yes	Provided by school or student.	Yes
74. Use of a scribe for constructed response items (student must indicate punctuation and spell all key words)	S	S	NA	Yes	Only if tested individually. For college-reportable ACT scores, session must be tape recorded with recording also returned to ACT. Applies only to ACT Writing Test (see #64).	Yes – only if recording of test session returned to ACT
75. Adapted paper, lined or grid paper for recording answers	S	S	NA	Yes	Provided by school. Student must test individually and responses transferred to scannable answer document by testing staff while examinee observes.	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.

Spring 2007 Michigan Merit Examination (MME) Accommodations Summary Table						
	Michigan Components and MME Scores			ACT and WorkKeys Components		
Accommodation	IEP	504	ELL	May Be Requested	ACT Comments	College Reportable ACT Scores ¹
76. Use of computers with alternative access for an alternative response mode	S	S	NA	Depends on details	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the proposed alternative access	Depends on details
77. Use of speech to text word processor for responses for English language arts	NS	NS	NA	Depends on details	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the proposed speech to text processor.	Depends on details
78. Use of speech to text word processing for mathematics, science and social studies	S	S	NA	Depends on details	Requests considered individually based on documentation submitted. Approval and reportable status depend on detailed information about the proposed speech to text processor.	Depends on details
79. Use of alternative writing position	S	S	NA	Yes	If position will disturb other examinees, must test individually	Yes
80. Use of special adaptive writing tools such as pencil grip or larger pencil.	S	S	NA	Yes	Provided by school or student.	Yes
81. Write directly in assessment booklet	S	S	S	Yes	Only if responses transcribed to scannable answer document by testing staff while examinee observes.	Yes

¹ Notation of college reportable ACT scores is based solely on ACT approval of the individual accommodation listed. In cases where students may seek multiple accommodations, the responses in this chart may not be applicable.